**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

11th July 2022 at 7.00pm

**Parish Councillors Present:** J Higginson(Chair)

S Ayrey

S Bargh

P Fleming

D Hamer

D Edmondson

**Also Present:** D Clarke (Clerk) and 3 members of the public.

**Apologies:** J Dean

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-161** | **Declarations of Interest**  There were no declarations of interest. |  |
| **22-162** | **Dispensations**  There were no requests for dispensation. |  |
| **22-163** | **Open Section for members of the public to speak**  Representatives of the Sunderland Point Conservation Society pointed out several mistakes and omissions in the draft minutes of the 11th June 2022 PC meeting relating to the Open Section **Item 22-135.** The errors and omissions will be corrected in a revised draft.  Members of the Sunderland Point Conservation Society outlined their objections to Planning Application 21/01588/LB, particularly their concern that, if approved, it could lead to a significant increase in the number of visitors to Sunderland Point. The SPCS asked the PC to oppose the Application. | **Clerk** |
| **22-164** | **Minutes of the previous meeting**  The minutes of the Overton parish Council meeting held on Monday 13th June 2022 were received.  The minutes were not approved as amendments to the proceedings of the open section of the meeting were necessary. Revised minutes will be presented for approval at the 8th August 2022 PC meeting. | **Clerk** |
| **22-165** | **Matters arising from the minutes**  There were no matters arising from the minutes. |  |
| **22-166** | **Coronavirus – Contingency Planning**  There were no changes to current policy. |  |
| **22-167** | **New Clerk**  There were no applications for the post of clerk to the council. Mrs S. Smith had, at the 11/06/2022 meeting, offered to act as an unpaid understudy to the clerk. Mrs Smith’s offer was not pursued as an understudy to the clerk is not required. | **Clerk** |
| **22-168** | **AGAR 2021/22**  The Annual Governance and Accounting Review for 2021/22 had been completed and the necessary Notices placed on the PC’s website and notice board. | **Clerk** |
| **22-169** | **Village Christmas Tree**  Sources of cut trees are being investigated. | **Clerk** |
| **22-170** | **Lancaster Road Development – Section 106 update**  Middleton Parish Council has been asked for information on progress with Section 106 funded works at its football field. | **Clerk** |
| **22-171** | **Registration of Parish Council Property**  Draft Statutory Declarations for the Trailholme Road land have been received for approval. | **Clerk** |
| **22-172** | **Defibrillators -Update**  The new cabinet for the Memorial Hall defibrillator has been received. New pads ordered in January 2022 have not yet been delivered.  The adult and paediatric pads for the St Helens Church defibrillator go out of date on 28 September 2022.  **Resolved:** John Christian Electrical Contractors Ltd will be asked to quote for installation of the new cabinet at the Memorial Hall.  New adult and paediatric pads for the St Helens Church defibrillator to be ordered at an estimated cost of £200 plus VAT. | **Clerk** |
| **22-173** | **Green Team**  Details of the Public Rights of Way – Local Delivery Scheme for 2022/23 and an application form had been received from Lancashire County Council.  It was suggested that the undergrowth at Trailholme wood might need trimming. Arrangements to be made for a site inspection.  **Resolved:** The PC will apply to join Lancashire County Council’s Public Rights of Way – Local Delivery Scheme for 2022/23. | **Clerk** |
| **22-174** | **Grants and Donations**  There were no requests for grants or donations. | **Clerk** |
| **22-175** | **Grounds Maintenance**  There was no report on this item. | **Clerk** |
| **22-176** | **Playground Inspection, Maintenance and Safety Issues**  It was noted that the snubbers to the entrance gates had been refixed and replaced as necessary.  The Middleton Road hedge requires trimming. The possibility of controlling the growth of briars in the hedge to be investigated. Tree branches overhanging the Middleton Road steps to be monitored.  **Resolved:** Jason Booth to be asked to trim the hedge. Estimated cost £80.00. | **Clerk**  **JH** |
| **22-177** | **Road Maintenance & Safety**  There was no report on this item. |  |
| **22-178** | **Moss Lane – Definitive Map Modification Order**  It was noted that Lancashire County Council made the Definitive Map Modification Order on 18th May 2022. The period for representations or objections expires on 4th August 2022.  **Resolved:** The Parish Council will register its objection to the Definitive Map Modification Order. | **Clerk** |
| **22-179** | **Planning**  **Application No:** 21/01588/LB**. Proposal:** Listed Building application for internal alterations to provide kitchen and wc’s including new treatment plant, reset floor levels, works to the ceiling, insulation, new partition doors, architraves, skirting and relocation of wall panel**. For:** Mission Heritage Centre Trust. **Site Address:** Sunderland Point Mission Heritage Centre, The Lane, Sunderland Point, Morecambe, LA3 3HS.  The Application was opposed by parish councillors D Edmondson, D Hamer and S Ayrey. S Bargh abstained. P Fleming and J Higginson supported the Application.  **Resolved:** The Parish Council will object to the Application. | **Clerk** |
| **22-180** | **Sunderland Point Road – warning signs**  There was no report on this item. |  |
| **22-181** | **Sunderland point Toilets**  The clerk requested authority to place an order for cleansing materials at an estimated cost of £60 to £70 plus VAT.  **Resolved;** An order for cleansing materials be placed at an estimated cost of £60 to £70. | **Clerk** |
| **22-182** | **Social Media Policy – Review**  The Social Media Policy was reviewed in the light of recent comments about the PC on social media.  **Resolved:** The current policy to remain in force without alteration. | **Clerk** |
| **22-183** | **Website**  The possibility of councillors attending an online training course on website management was postponed to the next PC meeting. |  |
| **22-184** | **Accounts for payment**   1. **DGS Clarke –** Clerk’s salary for June 2022   £229.08  PAYE tax £ 45.80  **Payment £183.28**     1. **HMRC -** PAYE tax **£ 45.80** 2. **Water Plus –** Water charges SP toilets 21/05/22 to 20/06/22 **£9.97** 3. **Bay Typesetters –** Queen’s Platinum Jubilee leaflet   **£200.00**   1. **John Christian Elec Contractors Ltd –** Installation of Church Park Defib. £275.00   VAT £55.00  **Total £330.00**   1. **EON Next –** Elec charges SP toilets01/06/22 to 30/06/22 by DD on or around 19 July 2022.   £22.97  VAT £ 1.15  **Total £24.12** | **Clerk** |
| **22-185** | **Correspondence** | **Clerk** |
|  | 1. **29/06/2022 Zurich Municipal** – Zurich Municipal is currently registered in the Republic of Ireland. Zurich advises that it is in the process of changing to a UK registration. This will not affect the PC’s insurance policy. - **Noted.** | **Clerk** |
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